



# City Council Agenda Report

**TO:** Mayor Novelli and Members of the City Council

**FROM:** Ken Irwin, City Manager

**BY:** Juliene Flanders, Recreation & Community Services Director

**MEETING DATE:** March 21, 2017

**ITEM NO:** 5.6

**SUBJECT:** Approve Street Closure for the Sacred Heart Church, Live Stations of the Cross, on April 14, 2017.

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## **RECOMMENDATION**

Approve Street Closure for the Sacred Heart Church, Live Stations of the Cross, on April 14, 2017. From 1:00 pm - 2:30 pm

## **BACKGROUND**

Attached is the Letter and application requesting the City Council to approve parade route and police escorts for a rolling street closure for the Live Stations of the Cross, walk. Attached is a map of the parade route. Rolling Street closures will be required by Police Staff during the time of the Parade, approximately 1:00 pm -2:30 pm

## **STREETS TO BE CLOSED**

N. 6<sup>TH</sup> street between, Ward Ave and Sacred Heart School  
M street, between 6<sup>th</sup> street and 5<sup>th</sup> street  
N. 5<sup>th</sup> street, between M St and L street

## **ANALYSIS**

The Event Coordinator has complied with submitting the following information:

- Special Event Application
- Site Street Closure Map
- Event Insurance - pending
- Encroachment Permit - Pending

## **FISCAL IMPACT**

Limited cost for Public Works staff and equipment

Labor:

Number of Staff to Set up/Close Route = 2

2 Employees @ .5 Hours = \$ 140.22

(\$140.22/per hour)

Equipment:

¾ Ton Truck - 2 Trucks x .5 Hours = \$ 12.32

(\$12.32/hour)

Labor = \$ 140.22

Equipment = \$ 12.32

Sub-total = \$ 152.54

Total Due = \$ 169.31 (Includes 11% Administrative Fee)

This quote covers a rolling street closure for the parade route.