

City of Patterson

City Council Special Meeting Minutes

January 31, 2017

(Mayor's State of the City Address)

City Manager
Ken Irwin

City Attorney
Tom Hallinan

Deputy City Attorney
Douglas White



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Mayor
Deborah M. Novelli

City Council
Dennis McCord
Joshua Naranjo
Dominic Farinha

City Clerk
Maricela Vela

1. Call to Order

The special meeting of the City Council of the City of Patterson was called to order in City Hall, City Council Chambers, 1 Plaza, Patterson at 7:08 p.m. by Mayor Novelli.

Present: Councilmembers McCord (arrived at 7:14 p.m.), Naranjo and Mayor Novelli (3)

Staff: City Manager Irwin, City Attorney Hallinan, Finance Director Ryan, Human Resources Director Smith, Fire Chief Gregory, Public Works Director Willett, City Engineer Ulloa, Police Chief Dirkse, Public Works Management Analysts Encinas and Basalusalu, City Planner Andrews and City Clerk Vela (12)

Excused: Councilmember Farinha and Recreation & Community Services Director Flanders (2)

2. Pledge of Allegiance

3. Statements of Conflict - none.

4. Items from the Public - none.

5. Mayor's State of the City of Address

Mayor Novelli addressed her State of the City Address - power point presentation.

2016 Administration Department Accomplishments

- Created the City of Patterson's 3 year strategic plan
- Reorganized city departments to streamline application and permitting processes
- Assisted in educational process for the County Wide Measure L Transportation Tax
- Successfully provided a balanced budget to council
- Worked with the Historical Society to provide funding for much needed improvements to our Center Building Museum

2017 Administration Department Goals

- Continue working on Strategic Plan goals and strategies
- Continue strengthening City Departments to improve customer service
- Continue efforts to revitalize downtown and North/South Parks
- Continue working with the Focus on Prevention group for our homeless population
- Continue efforts to improve the Center Building Museum

Sheriff's Department 2016 Accomplishments

- Served 33 search warrants
- Sized 25 Illegal firearms
- Shop with a cop program – Provided 25 gifts to local children
- Brought back the school resource officer
- Added a Community Service Officer

Sheriff's Department 2017 Goals

- Lease a new facility to accommodate additional staff
- Continue the increase of pro-active investigations (detectives)
- Increase public engagement through the implementation of a Community Police Team (Addition of 2 deputies)
- Refine internal processes to increase efficiency and responsiveness

2016 Fire Department Accomplishments

- Installed vehicle exhaust removal systems to protect members from diesel exhaust
- Began (ALS) Advance Life Support Program improving life saving techniques in the field
- Responded to 1574 calls for emergency
- Updated a 14 year old breathing apparatus – which enhanced safety for interior fire suppression and rescue

2017 Fire Department Future Goals

- Continue to improve the ALS program by adding firefighter paramedics to fire station 2 (Funding Permitted)
- Continue to participate with the Office of Emergency Services in statewide emergency responses
- Revise the dispatch response run cards to better serve the city and fire district during emergencies

2016 Community Development Accomplishments

- Approval of multiple projects, including Flying J Travel Center (Wendy's, Cinnabon, PJ Fresh, Auntie Anne's), Les Schuwab Tires, Prime Shine Car Wash and finished lots in Patterson Gardens and Wilding Ranch
- State Certification of the City's Housing Element
- Adoption of the City's Sewer Master Plan

2017 Community Development Goals

- Adoption of master plans for drainage, transportation, and parks and recreation
- Continue to streamline application process to attract more businesses to Patterson
- Review the Community Design Guidelines with the Planning Commission and City Council to determine what updates are necessary

Public Works 2016 Accomplishments

- Successful Implementation of drought contingency plan. Saved 280 million gallons of water
- Secured \$166,000 CalFire grant to plant 1, 000 new trees and develop an urban forest master plan
- Completed the City's first Parks Capital Improvement Program(CIP) Plan
- Secured a grant to install electric charging stations at City Hall and HSC/Aquatic Center
- Completion and adoption of Multi-Agency Post Construction Storm Water Manual
- Development and adoption of Chromium 6 Corrective Action Plan to ensure water quality
- Secured recognition as a Tree City USA

Public Works 2017 Goals

- Manage chromium 6 corrective action plan
- Complete the Water Master Plan and Groundwater Recharge Study
- Perform comprehensive analysis of landscape maintenance districts
- Complete water and wastewater SCADA system upgrades
- Establish tree farm for Canary Islands date palm trees
- Implement Organics Recycling Program
- In coordination with the Regional Water Quality Control Board, develop revised waste discharge requirements
- Fully implement paperless work order system for maintenance staff

Engineering/Capital Projects 2016 Accomplishments

- Non-potable pipeline phase-3
- Safe-Routes-To-School Project
- Orange Avenue Sewer Lift Station Project
- Slurry Seal Project (Various Locations)
- CDBG Water Line Replacement Project (4th Street Alley)
- Ward Ave. Water Line Replacement Project
- Ward Ave. Overlay Project (M Street to Bear Hollow Dr.)

Engineering/Capital Projects 2017 Approved Projects

- Ward & Las Palmas Intersection Improvement Project
- Salado Creek Grate Improvement Project (at Cliff Swallow)
- Country Hollow Storm Lift Station Rehabilitation Project
- Emergency Generator Replacement Project (WQCF) Sewer Plant
- Floragold non-potable well project
- Mobile Gas Station (Rogers Rd./Annamarie)
- Les Schwab Tire

Human Resources Department 2016 Accomplishments

- Hired Human Resources Director to manage the department
- Conducted successful recruitment for Finance Director
- Conducted successful recruitment for Fire Chief
- Successfully recruited more than 24 full time and part time job openings
- Implemented a new Health and Wellness Fair for City Employees
- Negotiated successor for MOU
- Negotiated successor for PMMEA MOU
- Conducted compensation study for PMMEA and Department Heads
- Implemented new online bilingual testing program

Human Resources Department 2017 Goals

- Conduct needs assessment and gap analysis to determine current and future staffing needs
- Attract qualified staff with a positive culture and competitive salaries and benefits
- Foster an environment that encourages career development
- Improve City-wide customer service
- Continue the development of the Human Resources Department
- Continue training of City Employees to better serve the community

Finance Department 2016 Accomplishments

- Reorganized department hours to enable staff to close tasks of the day to balance cash drawers
- Full staffing level after 2 retirements within 3 months
- Provided new secured 24 hour payment drop box
- Enhanced FY 2016-17 Budget Book Production
- City financial reporting now current

Finance Department 2017 Goals

- Implement payroll employee self-service web based time keeping module
- Implement purchase order approval workflow
- Improve annual financial reporting – comprehensive annual financial report 2015-16
- Implement full cost Allocation Plan

Recreation Department 2016 Accomplishments

- Recreation took on the management of the Patterson Recreation Youth Soccer Program, with over 350 youth participants
- Since July 2016, with all programs, attendance overall has increased by 35%
- Joined Stanislaus Community Foundation with a contribution of \$10,000
- Received two outdoor education grants for youth, providing programming Aquatic Adventure Camps and Yosemite National Parks, Nature Bridge Program, as well as Jr. Giants Grants
- Increased senior programs from 21 to over 50 different activities, including many new travel excursions
- Worked alongside the UP (United Patterson) initiative, by improving the youth of our community, promoting higher education, economic diversity, and cooperative solutions.
- Developed the Patterson Recreation – Wellness, Sports & Fitness Fund, through a partnership with the Stanislaus Community Foundation, which is an independent 501 (c)3 Public Charity
- Secured \$12,000 in sponsorship for the Youth & Senior Recreation Scholarship Fund, to provide financial assistance for youth and seniors to participate in recreational activities
- Successful Children Safety Fair Event

Recreation Department 2017 Goals

- Explore funding through private – Public partnerships, community donations and sponsorships to expand recreational opportunities in Patterson
- Enhance and expand programs and classes for youth, adults and seniors
- Explore planning of a Recreation Community Activity Center to house recreation administration, registration, along with multi-use programming
- Explore funding for completion of the Patterson Sports Complex
- Support the development of additional multi-use sports complex and open space to enhance recreational programming, tournaments and economic development

- Continued success and growth of the Children Safety Fair Event

Mayor’s Award for Youth Leadership – Strengthening Patterson Through Community Engagement

- PJUSD School Competition
 - Theme: “How Can I Make Patterson Stronger?”
- Contest Divisions
 - Grades K-2
 - Picture contest
 - Grades 3 – 5
 - Digital Format
 - Essay Format
 - Grades 6 – 8
 - Digital Format
 - Essay Format
 - Grades 9 -12
 - Digital Format
 - Essay Format
- Grade/category finalists: 34
- Contest winners: 7 (1 per category and group)
- Contest Winners (aka Champions)
 - Receive an iPad (Generously donated by Fred and Sherry Fowler)
 - Accept Mayor’s Award at City Council meeting in May
 - Judging done by community groups

Patterson Volunteer Opportunities – Community Groups

- Apricot Fiesta
- Boy Scouts/Girl Scouts
- Chamber of Commerce
- HOST House
- Friends of the Library
- Garden Club
- Historical Society
- Lions Club
- Mom’s Club of Patterson
- Rotary Club
- Soroptimist International
- Westside Food Pantry

At this time, Mayor Novelli introduce the following persons in attendance:

Rosa De Leon Parks, Executive Director with StanCOG reviewed her report - Measure L, Stanislaus Transportation Tax, funding for projects.

Augusta Farley, Best Friends Pet Resort reviewed her report.

Johnny Padilla, New Grants & Communications Coordinator with Patterson Unified School District reviewed his report.

6. Public Comments - Questions from the Public - none.

7. Adjournment

There being no further business, the special meeting of the City Council of the City of Patterson of January 31, 2017 was adjourned at 7:54 p.m.

Approved by the Patterson City Council on April 4, 2017.